

# ***Agenda***

## ***Senior Advisory Commission Meeting***

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**Tuesday, August 26, 2014  
Barbara Lee Senior Center, Room 140  
40 N. Milpitas Blvd.  
1:30 pm**

**I. Call to Order**

**II. Flag Salute**

**III. Roll Call & Seating of Alternates**

**IV. Approval of Agenda:** August 26, 2014

**V. Approval of Minutes:** June 24, 2014

**VI. Financial Reports:** June 1-July 31, 2014

**VII. Public Forum**

Members of the audience are invited to address the Commission on any subject not on tonight's agenda. Speakers must supply their name and address for the record and limit their comments to three minutes. Commissioners cannot respond to issues brought forward, but may request that the matter be placed on the agenda of a future meeting.

**VIII. Announcements/Correspondence**

- Update from Police Department – Chief of Police Steve Pangelinan, Police Dept.
- Milpitas Recreation Programs – Dale Flunoy, Acting Recreation Supervisor
  - Fall Activity Guide: Currently Available. Registrations begins August 26<sup>th</sup>
  - September 1: City Facilities closed for Labor Day
  - Car Show: Hosted by Veterans Commission on October 18<sup>th</sup>, 10am-4pm. Civic Center
  - Pumpkin In The Park: Sunday, October 26<sup>th</sup>, 11am-2pm. Sports Center Football Field
  - Veterans Day Celebration: Tuesday, November 11<sup>th</sup>, 9am, Veterans Plaza
  - Tree Lighting Celebration: Monday, December 1<sup>st</sup>, 7pm, Civic Center Plaza
- Commissioner Updates/Sharing

**IX. Old Business**

**1. Subcommittee Updates – Staff Lynette Wilson, Program Coordinator**

**Background:** The Senior Advisory Commission identified three areas to work on during this period, and formed subcommittees for each. At each Senior Advisory Commission meeting, the respective subcommittee will update the commission on their progress.

**Volunteer & Fundraising Subcommittee:**

Subcommittee met on July 29 and discussed By-Law change (see attachment) to clarify volunteer requirements for commissioners. Working on script for recruiting donations and specific list of needs that will be provided by Senior Center staff.

**Recommendation:** Recommend By-Law language change for City Council approval

**Health & Wellness Subcommittee:**

Subcommittee met on August 1 and discussed possible 2015 Health Fair in May (tentative). Working on creation of Resource Room for Senior Center to display approved pamphlets & handouts.

**Recommendation:** Approve commission-wide participation in 2015 Health Fair to be sponsored by Senior Advisory Commission in partnership with Senior Center staff.

**Resource Subcommittee:**

Subcommittee met on July 25 and discussed creation of resource pamphlet to promote senior discounts and services. On August 4<sup>th</sup> Met with Milpitas Chamber of Commerce to discuss assistance with outreach to businesses to recruit discount information. SAC Subcommittee members will attend Chamber Mixer to meet with businesses.

**Recommendation:** None

**X. Staff, City Council and Liaison Reports**

1. Senior Center Activities Reports – Staff Lynette Wilson, Program Coordinator
  - Trips, Presentations & Events: See handout included in packet
2. Senior Nutrition Program – Staff Lynette Wilson, Program Coordinator
  - June 2014: Meals Served (unduplicated) 1,671 (80 daily average)  
Outreach Lunch Riders 93 one-way trips
  - July 2014: Meals Served (unduplicated) 1,871 (85 daily average)  
Outreach Lunch Riders 103 one-way trips
3. City Council Report – Mayor Jose Esteves
4. Council on Aging Report – Vice Chair Melba Holliday

**XI. Future Agenda Items**

**XII. Adjournment**

**Next Senior Advisory Commission Meeting  
October 28, 2014 at 1:30 pm, Senior Center, 40 N. Milpitas Blvd.**

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